

York & Adams County Game and Fish Association

Constitution and Bylaws

ARTICLE 1: The name of the organization shall be the York & Adams County Game & Fish Association.

ARTICLE 2 – OBJECTIVES

- A. To advance the public's interest in fishing, hunting, shooting sports & conservation of the Commonwealth's natural resources.
- B. To raise the standards of sportsmanship, marksmanship, responsible use of firearms, & stewardship among the hunters and fishermen and outdoorsmen/women of the Commonwealth of Pennsylvania.

ARTICLE 3 – MEMBERSHIP

- A. Any person 18 years of age or older who is a citizen or permanent resident of the United States of America shall be eligible for membership in the organization.
- B. Any person applying for membership in said organization shall be sponsored by one member currently in good standing or the Board.
- C. The application, annual dues/assessments, and initiation fees shall be submitted for acceptance, which acceptance shall be by majority vote of the members in attendance at a monthly membership meeting.
- D. All members shall be required to pay such annual dues/assessments as shall be determined by the Board of Directors. Any officers, captains, directors or designated committee chairpersons within the organization shall not pay dues during the time the members hold such office.
- E. Only active members and their guests may use these facilities. All members are subject to card checks and other identification is required.
- F. Any member who shall destroy or deface club property or who shall conduct himself in an improper manner while on club property may be suspended or expelled from the organization after a hearing conducted by the Board of Directors. Absence from the hearing without approved excuse will result in automatic expulsion from the club.

ARTICLE 4 – OFFICERS AND CAPTAINS

- A. The officers of the organization shall be the President, Vice President, Communications Coordinator*, Club Administrator*, and Treasurer who shall perform the duties that usually pertain to said offices. President and Vice-President shall be elected for two year terms with President position elected even years and Vice-President odd years. Communications Coordinator, Club Administrator, and Treasurer shall be elected from the membership of the organization and shall serve for a term of one year or until their successors are elected.

*Note new positions beginning 2025

- B. Vacancy of any position shall be filled by appointment of the President with approval of the Board of Directors until the next annual election.
- C. Captains for Field, Rifle, Pistol, Archery, and Pond shall be elected at the annual meeting. Captains are necessary to conduct and promote safe use of club facilities. The Board shall create additional Captain positions as needed and in the best interest of the club.
- D. Descriptions of Officer positions will be available in the member handbook, posted on club bulletin boards, and in a digital format.

ARTICLE 5 – BOARD OF DIRECTORS

- A. The business of the organization shall be managed by a Board of Directors, who shall be elected by the Active Membership, each for a term of four (4) years. One (1) Board Member to be elected each year.
- B. There shall be five (5) members, one of whom shall be the president of the organization.
- C. Vacancies on the Board shall be filled by appointment by remaining Directors to serve out the unexpired term.
- D. The Board Meetings shall be held each month, on a date and time set by the president and shall generally be held the week before the monthly membership meeting.
- E. A Director absent from three (3) Board Meetings within any twelve (12) month period, without reasonable excuse, may be removed from the Board by a majority vote of the remaining Directors.
- F. The Board shall have the authority to set the rate of Dues/Assessment and to establish dates of payments.

ARTICLE 6 – MEETINGS

- A. The organization will hold at least twelve (12) monthly meetings during each fiscal year. A quorum for the monthly meeting shall be at least 10 members of the organization.
- B. The annual meeting of the organization shall be held the first Thursday of April, at which time the new Board members and officers shall be elected. Written reports from each Captain, the Treasurer, and the President shall be presented and adopted by the membership and the preceding year's business reviewed at the May meeting.
- C. Special meetings shall be held at any time upon the call of the President or by order of the Board of Directors, or upon the written request of fifteen (15) members of the organization. Written notice of the time, place and objective of such meetings shall be given to the members in such manner as the President or the Board of Directors may order, but in no event, shall said notice be given less than five (5) days prior to the meeting date. A quorum for the holding of any such special meeting shall require fifteen (15) members of the organization. Any meeting shall be adjourned from time to time until the business is changed by the President with the consent of the Association.
- D. All meetings will be conducted according to Robert's Rules of Parliamentary Procedure.

ARTICLE 7 – COMMITTEES

There shall be a minimum of the following two standing committee who shall meet upon the call of the committee chairperson: Audit Committee and By Laws Committee

- A. The Audit Committee shall be composed of at least three (3) members of the organization, appointed by the President as soon after the President's election as is practicable, whose duties shall be to review all financial aspects of the organization for the preceding year. Members of this committee shall serve for a term of one (1) year or until their successor shall qualify.
- B. The By Law Committee shall be composed of at least three (3) members of the organization, appointed by the President as soon after the President's election as is practicable, whose duties shall be to review Bylaws and Constitution of the organization for the preceding year. Members of this committee shall serve for a term of one (1) year or until their successor shall qualify.
- C. The President shall appoint such committees, temporary or permanent, as are deemed necessary for the proper functioning of said organization. Members of the committee so appointed should not serve beyond the term of the President by who they were appointed. The President shall serve as an ex-officio member for all committees.

ARTICLE 8 – AMENDMENTS

This Constitution and Bylaws may be amended by a two-thirds vote of the members present at any regular meeting of the membership, provided that written notice of the proposed amendment shall be prominently posted on club grounds on all bulletin boards and also be posted on the organization's website at least twenty (20) days prior to the taking of said action.

These Bylaws were adopted as of July 11th, 2024.